

# CHILDCARE AGREEMENT

This agreement summarizes the procedures of the childcare center, the services to be provided, and the fees, which will be charged for these services. Please see Parent Handbook for further explanation of rules and regulations of Christ United Methodist Preschool. By signing this agreement the parent(s)/Guardian(s) indicates their understanding of, and agreement with the caregiver's policies.

The following agreement is made between:

Parent/Guardian/Mother: \_\_\_\_\_

Parent/Guardian/Father: \_\_\_\_\_

Child's Name: \_\_\_\_\_ DOB: \_\_\_/\_\_\_/\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Home: \_\_\_\_\_ Work: \_\_\_\_\_

School Name: **CHRIST METHODIST KINDERGARTEN (DBA: Christ United Methodist Preschool)**

Address: 400 Penman Road

City: Neptune Beach State: FL Zip: 32266

Phone: 904-249-1550

## Child Schedule

### Preschool (Instructional Hours):

Day	Monday	Tuesday	Wednesday	Thursday	Friday
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Arrive	_____	_____	_____	_____	_____
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Leave	_____	_____	_____	_____	_____
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### Extended Day Schedule

Arrive	_____	_____	_____	_____	_____
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Leave	_____	_____	_____	_____	_____
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Child's Name: \_\_\_\_\_ Class \_\_\_\_\_

The fee for Childcare is \$ \_\_\_\_\_ per \_\_\_\_\_. All fees/tuitions are due on the 1<sup>st</sup> of the Month. Payments made after the 1<sup>st</sup> day of the month (if this is a Sat. or Sun the following Mon. will be fine) will result in a \$25.00 fee (no exceptions). If this late fee and tuition is not paid in full on the 3<sup>rd</sup> day, child will be withdrawn from class. The full fee is due and payable whether the child attends care on the agreed days or not. (due to illness, vacations, or holidays for example.)

**WITHDRAW:** If you wish to withdraw your child from Christ United Methodist Preschool you will need to give the school two weeks written notice. You will owe your monthly fee regardless of the time of the month you leave the school (no refunds for portions of a month will be given).

Late fees for children picked up after 6:00 pm will be charged at a rate of \$10.00 for the first 5 min, and \$1.00 per minute thereafter. This fee is due and payable upon arrival the next morning.

**Other Charges:**

- |    |   |  |
|----|---|--|
| A. | \$100/per child registration fee is required to be paid upon enrollment |  |
| B. | Overtime rate*.   | \$8.00/hour*   |
| C. | NSF Checks  | \$25.00/item (no exceptions)                               |
| D. | Late payment  | \$25.00 after 1 <sup>st</sup> of the month (no exceptions) |

\*(any portion of an hour) Excludes after 6pm rules via parent handbook and as stated above.

By signing below I understand rules and regulations of Christ United Methodist Preschool and tuition agreement as stated above. I agree to pay all fees incurred by the above listed child.

Parent/Guardian Printed Full Name: \_\_\_\_\_

Parent/Guardian  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Copy of Drivers License

